

PRINCIPALS COPY

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**Shaheed Bhagat Singh
College of Engineering & Technology
Moga Road, Ferozepur-152001 (Pb.)**

AGENDA

SECOND MEETING OF THE BOARD OF GOVERNORS

Venue : Committee Room
Punjab Bhawan
Sector 3-C,
Chandigarh.

Date : September 24, 1996
Time : 11-30 A.M.

CNT1BPA112 L2698-00001

*NOTE to DTE/IT
 Funding Note for CM
 McPE / PV reconstructions
 as enclosure*

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**CONSTITUTION OF BOARD OF GOVERNORS, SHAHEED BHAGAT
SINGH COLLEGE OF ENGINEERING AND TECHNOLOGY, FEROZEPUR.**

- | | | | |
|----|---|---|-----------------------|
| 1. | Technical Education Minister, Punjab. | : | CHAIRPERSON |
| 2. | <i>Rajan Keshyap</i> Secretary to the Government of Punjab, Deptt. of Finance. | : | EX- OFFICIO MEMBER |
| 3. | <i>Romulo Durbey</i> Secretary to the Government of Punjab, Deptt. of Technical Education. | : | EX- OFFICIO MEMBER |
| 4. | <i>P. Ram</i> Secretary to the Government of Punjab, Deptt. of Science and Technology & Environment. | : | EX- OFFICIO MEMBER |
| 5. | <i>N.S. Kalsi</i> Director, Technical Education Punjab. | : | EX- OFFICIO MEMBER |
| 6. | Sh. Isher Singh, MLA. | : | MEMBER |
| 7. | a) Nominee of the Ministry of Human Resource Develop- ment, New Delhi. | : | MEMBER |
| | b) Nominee of the All India Institutions. | : | |
| 8. | a) Sh. M.S. Chahal, IAS, Principal Secretary to the Government of Punjab. | : | MEMBER |
| | b) Sh. S.K. Bijlani, M.D., MOI, Mohali. | : | MEMBER |

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|-----|---|---|-----------------------------|
| 9. | The Vice Chancellor, Panjab University, Chandigarh, or his nominee | : | EX- OFFICIO MEMBER |
| 10. | Mr. Anil Balia, Industrialist Mukatsar | : | MEMBER |
| 11. | Mr. Sunil Munjal, MD, Hero Cycles, Ludhiana. | : | MEMBER |
| 12. | Major Jiwan Tiwari | : | MEMBER |
| 13. | Prof. H.K. Verma, Deen Sant Longowal Institute of Engg. & Technology, Longowal. | : | MEMBER |
| 14. | Mr. R.B. Lal Bedi, Principal Regional Engineering College, Jalandhar (Retd.). | : | MEMBER |
| 15. | Nominee of the University Grant Commission. | : | MEMBER |
| 16. | <i>Ravneet Kaur</i> Chairman, Punjab State Board of Technical Education and Industrial Training. | : | EX- OFFICIO MEMBER |
| 17. | Dr. Arunoday Saha Professor in Industrial Engg. SBSCET, Ferozepur | : | MEMBER |
| 18. | Mr. Nripjit Lecturer in Production Engg. SBSCET, Ferozepur | : | MEMBER |
| 20. | Principal of the Shaheed Bhagat Singh College of Engineering & Technology, Ferozepur. | : | EX-OFFICIO MEMBER SECRETARY |

ITEM NO. 2.1 Confirmation of the Proceedings of the First Meeting of the Board of Governors.

The proceedings of the first meeting of the Board of Governors held on 9.6.94 were circulated to its Chairperson and members for information and comments, if any, vide memo no. 41 TE/P/93-94/2545-50, dated 22.6.94 and are placed here as **annexure- I** on **page 17 to 20.**

No comments have been received from any member. The proceedings are placed before the BOG for confirmation please.

ITEM NO.2.2 To Report Action Taken on The Decisions of The First Meeting of the Board of Governors.

- Item No. 1 Project Report of Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur.
- Decision The project report of the College formulated by Educational Consultants India Limited (A Govt. of India Enterprise) was approved for adoption.
- Action No action is called for.
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- Item No.2 Registration of Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur as Society under the Society Registration Act 1860.
- Decision The item was noted.
- Action No action is called for.
-
- Item No.3 Status of land for Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur.
- Decision The item was noted.
- Action No action is called for.
-
- Item No.4 Adoption of Bye-Laws for CET Bhatinda.
- Decision The Board Considered the Bye-Laws adopted by the College of Engg. & Tech., Bhatinda and subsequently adopted by Beant College of Engg. & Tech., Gurdaspur and decided to adopt these Bye Laws for Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur. Necessary charges of nomenclature and addresses in these Bye-Laws, where ever required shall be made by the Principal.
- Action Necessary changes of nomenclature and addresses, as required, have been made in the Bye-Laws.

Contd...

- Item No.5 Constitution of committees.
- Decision The constitution of committees as proposed in the Agenda item was approved by the Board on the same pattern as has been done for the Beant College of Engg. & Tech., Gurdaspur.
- Action No action is called for.
- Item No.6 To consider the question of creation of:
- a) Post of Principal/OSD and core supporting staff and
 - b) Providing facilities including office equipment staff car to facilitate the working of the college.
- Decision The Board approved the creation of posts and providing facilities as detailed in the agenda item.
- Action Principal and some core staff is appointed. Facilities including office equipment and staff car have been created.
- Item No.7 Prescription of qualifications for the post of Principal/OSD and posts proposed to be created under item No.6.
- Decision The qualifications for the post of Principal/OSD and other posts as detailed in the agenda item were approved.
- Action The posts of the Principal and some of the core staff have been filled up as per the approved qualifications.
- Item No.8 Allotment of Civil Works of Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur.
- Decision The matter was discussed and it was decided to allot Civil Works of Construction of Shaheed Bhagat Singh College of Engg. & Tech., Ferozepur to the National Building Construction Corporation on turn-key basis as per draft agreement placed at Annexure "M" of the agenda item. The proposal is in line with the decision already taken by Govt. to allot Civil Works of Beant College of Engg. and Tech., Gurdaspur to the N.B.C.C. on agreed terms and conditions.
- Action Civil Works of Construction of the College was allotted to N.B.C.C. and an agreement was signed on 29.6.94.

ITEM Overall Progress Report of Shaheed Bhagat Singh College of
NO.2.3 Engineering and Technology, Ferozepur.

Building and Development Works:

The project report of the college was approved by the BOG in its first meeting held on 9.6.94.

The total outlay of funds for land, buildings and development works is Rs. 2422.00 Lacs. The work for the construction of buildings, providing of services like sewerage, electricity, roads and water supply and creating of other infrastructure was entrusted to National Buildings and Construction Corporation Ltd. (A Govt. of India Undertaking) on turn key basis and an agreement was signed on 29.6.94. The construction work of the college building was started on 17.9.96.

The college is spread over an area of 98.4 acres and is located on Moga Road at a distance of 4 km. from Ferozepur.

A sum of Rs. 134.43 Lacs has been paid towards cost of the land.

The master layout plan for the college provides for a total plinth area of 58002 Sq. metres as per details below :

| | (Area in Sq. Metres) |
|------------------------------|-----------------------|
| Instructional Complex | 14052 |
| Students Hostels | 18000 |
| Staff Residences | 18178 |
| Students and Staff Amenities | 3823 |
| Administrative Complex | 3949 |

A sum of Rs. 1452.00 lacs has been spent on buildings and development works as on Sept. 18, 1996. The details of buildings and development works taken up and their status is given below in tabular form:

STATEMENT SHOWING DETAILS & STATUS OF BUILDINGS & DEVELOPMENT WORKS

| Building | Plinth Area | (Amount in lacs) | | Status | Remarks |
|--|------------------------|----------------------|----------------------|----------------------------|-------------------------------------|
| | | Estimated Cost | Expenditure Incurred | | |
| Instructional Complex:(14052 m²) | | | | | |
| | | <i>+1634 = 15686</i> | | | |
| 1. Workshop | (1634 m ²) | 70.29 | 70.29 | Completed | - |
| 2. Science and Computer Centre Block | (5250 m ²) | 181.27 | 181.27 | Completed | - |
| 3. Mechanical and Production Block | (4878 m ²) | 156.46 | 142.00 | 90% complete | Completion delayed for want of fund |
| 4. Chemical Block | (5706 m ²) | 203.00 | 10.00 | Only piling work completed | Not taken up for want of funds. |
| 5. Air conditioning & False Ceiling of Computer Centre | | | | | |
| | | <i>17468</i> | | | |
| | | <i>15834</i> | | | |
| | | 35.00 | 30.00 | 90 % complete | Finishing in progress. |
| Students' Hostels (18000m²) | | | | | |
| 1. Boys Hostel Three Seater 270 capacity | (4590 m ²) | 153.37 | 153.37 | Completed | - |
| 2. Boys Hostel Single Seater 200 capacity | (3894 m ²) | 140.00 | 45.00 | 35% completed | Delayed for want of funds |

4590 x 2 = 9180
3894 x 2 = 7788
2192
19160

| | | | | | |
|---------------------------------|------------------------|-------|--------|--------------------|--|
| | | -8- | | | |
| 3. Girls Hostel 120 capacity | (2192 m ²) | 84.00 | 40.00- | 35% com- pleted | Delay- ed for want of funds. |

Staff Residences (18178m²)

| | | | | | |
|--|------------------------|--------|--------|--------------------|---------------------------------|
| 1. Staff Housing (Phase I) P - 4, AP - 8, L - 12 (1800 sq.ft.), (1300 sq.ft.), (1000 sq.ft) | (3467m ²) | 110.00 | 110.00 | Completed | -- |
| 2. Staff Housing P-4,AP-8,L-12 400 sq.ft. - 24 600 sq.ft. - 36 750 sq.ft. - 12 | (7900 m ²) | 260.0 | 170.00 | 60% com- pleted | Delayed for want of funds |

Campus Development Works:

| | | | | |
|--|-------|-------|---------------------|----------------------------------|
| 1. External Sewerage | 40.00 | 37.00 | 92% com- pleted. | - |
| 2. External Water Suppl | 28.00 | 25.00 | 90% com- pleted. | - |
| 3. OHR & Tube Wells | 30.00 | - | 90% com- pleted. | Delayed for want of funds. |
| 4. Roads | 59.00 | 50.00 | 80% com- pleted. | Delayed for want of funds. |
| 5. Compound Wall | 25.00 | 20.00 | 95% com- pleted. | - |
| 6. Power Distribution & Street Lighting | 90.17 | 85.00 | 90% com- pleted. | - |

Works on administrative complex (3,949 m²) and amenities for students and staff (3,823m²) has not been taken up as yet.

In view of urgent requirements, prescribed by AICTE and P.U., work on one hostel for boys, shopping complex and library building has to be taken up immediately on priority basis. Work on chemical block is to be carried so as to make at least 50 percent space available by July, 1997 to hold classes for second year students of chemical and materials engineering. For this purpose additional funds of Rs. 329 lacs recommended by the Finance Committee in its second meeting held on 1.9.96, are urgently required.

Equipment, Machinery and Books:

A sum of **Rs. 422.00 lacs** is provided in the detailed project report of the college.

An expenditure of **Rs. 133.26 lacs** has been incurred as on Sept.18, 1996 for creating these facilities.

Following laboratories have been adequately equipped and are functional:-

- Physics Laboratory
- Chemistry Laboratory
- Fluid Mechanics Laboratory
- Applied Mechanics Laboratory
- Workshop (Machine Shop, Carpentry Shop, Fitting Shop, Sheet Metal Shop, Foundry & Forging Shop, Welding Shop and Electrical Shop)
- Computer Centre
- Thermodynamics Laboratory
- Drawing & Machine Drawing Laboratory

Following laboratories are being equipped for use:-

- Strength of Materials
- Theory of Machines
- Electrical Engineering
- Digital Laboratory
- Electronics Laboratory

Library:

A total of 3382 text books have been procured for the use of students and teachers. 50 journals/periodicals/magazines and 335 ISI codes/workshop manuals and Eleven newspapers are being received in the reading room of the library.

Vehicles:

The college has so far purchased one ambassdor car and one mini bus (33 seater).

Academic Programmes:

Admissions to three B.E. degree programmes namely Mechanical Engg., Production Engg. and Industrial Engineering were made through CET - 95 with an intake of 40 students in each. The first academic session was started on 21.8.95 on the College Campus using facilities for holding lecture classes, practicals and workshops. Living accommodation for students and staff was also available on the campus.

The approval of AICTE was obtained for the year 1995-96. Admissions to all the six B.E. degree programmes namely Mechanical Engg., Production Engg., Industrial Engg., Computer Sc. & Engg., Chemical Engg. and Materials Engg. were made through CET - 96 with an intake of 40 students in each. The academic session 1996-97 started on 1.8.96. Adequate facilities for students hostel (boys and girls), staff residences and for the holding of classes are being created on the campus as per needs.

AICTE approved the additional three B.E. degree programmes namely Computer Sc. and Engineering, Chemical Engineering and Materials Engineering for the year 1996-97.

Inspection team of Panjab University has also visited the college on 30.8.96 for affiliation of the additional three courses as above. Inadequate provision of funds & delayed release of instalments of grant-in-aid is posing a serious problem in meeting our time schedule targets resulting in delays in completion of buildings and procurement of equipment and machinery. This is resulting in adverse observations by AICTE and Panjab University.

Staff Recruitment:

A total of 26 faculty members at all levels are in position as on date.

A total of 45 other staff members including technical and ministerial staff are in position as on date.

The details are placed as annexure - II on page 21 to 24.

A total of 30 persons have been deployed on annual contract basis as security guards, malis and sweepers/scavengers to provide required services on the campus.

ITEM NO.2.4

*For
Record*

*Report &
Record*

Approval of proceedings of first and second meeting of finance committee.

First and second meeting of finance committee of SBSCET, Ferozepur were held on 7.7.95 and 11.9.96 respectively. The minutes of the said meetings were circulated to its members vide this office memo no.1703-05 dated 31.8.95 and memo no. 3534-40 dated 18.9.96. The same are placed at **annexure no. IV on page 99 to 109.**

The proceedings/minutes of first and second meeting of finance committee are placed for the approval of the Board of Governors.

ITEM
No.2.5

Approval of proceedings of the first and second meeting of the Equipment & Stores purchase committee.

The first and second meeting of the Equipments and Stores purchase committee of SBSCET, Ferozpur were held on 8.2.95 and 19.4.96 respectively. The proceedings of the said meetings were circulated to its members for information and comments, if any. No comments received from its members the same are placed at **annexure no. V on page 110 to 128.**

The proceedings of first and second meeting of the Equipment and Stores purchase committee are placed for approval of Board of Governors.

ITEM
No.2.6

Approval of proceedings of first to eighth meetings of Buildings and Works Committee.

The first to eighth meetings of Buildings and Works Committee were held during the period 24.6.94 to 26.8.96. The proceedings of the said meetings were circulated to its members for information and comments, if any, The same are placed at annexure no. VI on page no. 129 to 203.

The proceedings of first to eighth meetings of Buildings and Works Committee are placed for the approval of Board of Governors.

ITEM NO.2.7 The report the creation of posts and appointment of staff (teaching and other staff) against the same with the approval of Chairperson, Board of Governors for ratification by the BOG.

The posts that have been got created out of the total posts provided in the detailed project report of the college, with the approval of the Chairperson, BOG are placed at annexure no. VI on page 204 to 206.

The staff appointed against the posts created as above is listed and placed at annexure no. II on page 21 to 24.

The proceedings of the selection committee are placed as **annexure- III on page 25 to 98.**

The posts created and staff appointed there of is placed before the BOG for ratification please.

ITEM NO.2.8 Creation of additional posts at all levels to manage the teaching and other activities of the college.

The college has become fully functional with a total student population of 360 (I year - 240 and II year - 120) and a staff strength of 71 (faculty - 26 and other staff - 45). There is a growing need of staff at all levels to run & maintain the activities of teaching and training of students.

Staff provided in the detailed project report of the college to look after its multifarious activities is to be appointed in phased manner as per the need.

It is requested that the BOG may please consider and approve the creation of additional posts as per detailed project report and placed as **annexure no. VII on page 204 to 206.**

ITEM NO.2.9 Any other item with the permission of the Chair.

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